

REGULAR MEETING
GRAYS HARBOR COLLEGE BOARD OF TRUSTEES
February 21, 2017 – 2:00 p.m.
Room 4331, Schermer Building
Agenda

Members Present: Mr. Art Blauvelt, Dr. Harry Carthum, Ms. Rebecca Chaffee,
Ms. Denise Portmann, Ms. Fawn Sharp

Members Absent: None

Others: Ms. Kristy Anderson, Ms. Laurie Clary, Mr. Andrew Glass,
Mr. Jason Hosenev, Mr. Darin Jones, Mr. Randy Karnath,
Mr. Justin Kjolseth, Mr. Nick Lutes, Dr. Jim Minkler,
Ms. Yulisa Morelia, Ms. Christine Nelson, Ms. Julie Nelson,
Mr. Keith Penner, Mr. Tom Sutera, Ms. Sandy Zelasko,

I. Celebrating Success

GHC Athletic Programs

Mr. Hosenev introduced GHC athletic coaches and student athletes. He reported there has been an increase in student athletes from last year to this year and showed how those numbers equate to credits and FTEs. Fall quarter to Winter quarter retention rate is 97%, and the average GPA for all athletes is 2.57. Each coach introduced players from their team. Students reported the college and the community had been welcoming, and reported on community activities they have participated in.

II. Call to Order

The meeting was called to order.

III. Agenda Changes

None

IV. Public Comments

V. Action Items

1. Approval of Minutes

It was moved and seconded to adopt the minutes from the January 17, 2017 Board meeting. Motion carried.

VI. Standing Reports

1. Student Government Report (Ms. Yulisa Morelia)

Ms. Morelia reported on the following student activity events:

Welcome Week Events

Involvement Fair

Martin Luther King, Jr. Day of Service

Upcoming Events

2. Classified Staff Report (Mr. Randy Karnath)

None

3. Faculty Report (Ms. Julie Nelson)

Ms. Nelson reported the recent All-College-Day focused on advising which was beneficial for faculty. There were also presentations on financial aid, student services, and resources for students, GHC BAS degrees, and CANVAS training.

4. President's Report (Dr. Jim Minkler)

Dr. Minkler updated the Board on the following:

GHC has been removed from probationary status by the NW Commission on Schools and Colleges.

Highlights from the recent WACTC meeting:

- Cradle through College Coalition Statement of Principles.
- New president mentorship program.
- Identifying high demand jobs regionally.
- Statewide online admissions application.
- Dual credit/concurrent enrollment.
- WACTC Technology Committee to be the designated governance oversight for the ctc Link project.
- Opportunities for K-12 classified staff to have teacher endorsement pathways.
- Importance of partnering with K-12, i.e., College in the High School.

Discussions continue with the Aberdeen School District and the YMCA regarding a joint venture to build a recreation center on campus. It would be adjacent to the new Stevens Elementary School. Before proceeding it will be necessary for the Department of Natural Resources to transfer the land for the proposed project to the college. Mr. Blauvelt and Dr. Carthum have attended the meetings.

Dr. Minkler reported there are several bills before the legislature that impact the community and technical college system, including allowing community colleges to provide vocational degrees to inmates at correctional facilities. Currently only certificates can be offered.

5. Board Report

Ms. Chaffee and Ms. Portmann attended the ACT meeting in Olympia. They attended several sessions and the Transforming Lives event.

VII. Information

1. Fall Quarter Enrollment Report (Mr. Jason Hosenev)

Mr. Hosenev reported enrollment information for academic transfer, transitions, vocational, vocational BAS and Running Start. He noted that as of 2/16/17 we are at 91.2% of our state-funded quarterly goal.

2. Strategic Plan Status Report (Ms. Kristy Anderson and Mr. Darin Jones)
Ms. Anderson and Mr. Jones co-chair the Strategic Planning Committee. The committee is a part of the college's overall governance structure, and is comprised of three faculty, three classified staff, three exempt staff, one student and four members of e-team. The committee has two focuses: (1) to make sure objectives are being met and that those groups are collaborating with each other, and (2) being responsible for overseeing college compliance with accreditation standards. A video was shown that highlighted the following:
 - What is a strategic plan?
 - Why is strategic planning necessary?
 - Current Strategic Planning efforts.
 - Core Theme achievement update.
 - Where do we go from here?
 - Developing the 2019 Strategic Plan.

The Strategic Plan is on the college's intranet page.

3. Sabbatical Report (Ms. Laurie Clary)
Ms. Clary reported there are no requests for sabbaticals for the 2017-2018 academic year.
4. Tenure (Ms. Laurie Clary)
Confidential packets were distributed to Board members to review prior to taking action at the March Board meeting. One faculty member is in her eighth and final quarter of the tenure process and seven faculty members are at a rehire point in the tenure process.
5. Master Plan (Mr. Keith Penner)
Mr. Penner reported the Master Plan Committee consists of faculty, staff and students. He reported we have begun the process of developing a new campus master plan consistent with our mission, vision and values. One of the committee's first goals is to identify a final site for the HUB replacement building that will house student services departments and a culinary/hospitality program. Mr. Penner reviewed five potential building sites. He reported master plan meetings are held every two weeks on Thursdays at 1:00 p.m. He will include Board members in meeting reminders and encouraged them to attend. Dr. Carthum said he wants accessibility to be a priority.
6. Position Search Updates (Mr. Darin Jones)
Mr. Jones reported on the status of current position openings on campus.

VIII. Executive Session

Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential

agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

The Board entered into executive session at 4:45 p.m. for approximately twenty-five minutes. The regular meeting was reconvened at 5:30 p.m.

IX. Action Items as a Result of Executive Session (action)

None

X. Adjournment

The meeting was adjourned at 5:30 p.m.

James Minkler, Secretary

Art Blauvelt, Chair