

REGULAR MEETING
GRAYS HARBOR COLLEGE BOARD OF TRUSTEES

November 15, 2022

Study Session – 1:00 p.m. - Board Meeting – 2:00 p.m.

Members Present: Dr. Paula Akerlund, Ms. Astrid Aveledo, Dr. Harry Carthum, Ms. Aliza Esty,
Mr. Jim Sayce

Members Absent: None

Others who participated in the Study Session and/or Board meeting:

Ms. Kristy Anderson, Ms. Elizabeth Bay, Mr. Kwabena Boakye, Dr. Ed Brewster,
Ms. Lori Christmas, Mr. Kirk Church, Mr. Derek Edens, Dr. Cal Erwin-Svoboda,
Ms. Nancy Estergard, Mr. Darin Jones, Mr. Justin Kjolseth, Mr. Tom Kuester,
Ms. Nicole Lacroix, Mx. ac Loup, Mr. Aidan McMurdo, Mr. Floyd Plemmons,
Mr. Adam Pratt, Ms. Cara Beth Stevenson, Ms. Sandy Zelasko

Study Session

Instruction Update

Ms. Lacroix presented updates on the following instruction initiatives:

Grants

Several grants have been applied for that support new instruction initiatives.

Potential Future Programs

- Bachelor of Science in Computer Science in collaboration with South Puget Sound Community College
- In collaboration with Clover Park Technical College - Associate of Applied Science in Network Operating Security Systems with a pathway to Bachelors of Applied Science in Cyber Security or BS in Computer Science
- Certificate or Associate of Applied Science in Emergency Medical Services – EMT/Paramedic
- Cooperative Learning, Certificates or Associate of Applied Science in Hospitality/Culinary/Food Service

Board Meeting

I. Call to Order/Roll Call

Roll was called and all members of the Board were present.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Land Acknowledgement

Dr. Carthum read the Land Acknowledgement statement.

IV. Agenda Adoption

It was moved and seconded to adopt the agenda as presented. Motion carried.

V. Public Comments

Mx. ac Loup, who is resigning her position as Coordinator of Student Access, Inclusions and Community, read a statement asking that this position be revised to give the position the power to affect change at an institutional level or revise the job description and responsibilities so the employee is able to work within a support structure with clearly communicated, if more limited, goals and scope.

VI. Celebration

Dr. Brewster introduced Ms. Nancy Estergard, Director of BAS in Teacher Education, who is retiring after thirty-five years at Grays Harbor College. Mr. Adam Pratt, GHC Carpentry Instructor, read statements of appreciation from himself, Mr. Kirk Church, CDL Program, and Mr. Rod McDonald, Welding Instructor, All expressed appreciation of her dedication to students and staff.

VII. Action Items

1. Approval of October 18, 2022 Board minutes.
It was moved and seconded to approve the October 18, 2022 Board minutes. Motion carried.

VIII. Information

1. Transforming Lives Nominee
Dr. Erwin-Svoboda announced that Ms. Alondra Diaz Merino has been selected as GHC's Transforming Lives nominee. She was a Running Start student and earned her AA degree at the same time as her high school diploma. Her goal is to earn a Bachelor's Degree in Nursing and to work as a Pediatric ICU Nurse.

IX. Standing Reports

- 1) Student Government Report (Mr. Aidan McMurdo)

Mr. McMurdo's report included the following:

Follow-ups

Advising improvements

Financial Aid

Housing

Affordable Food

ASGHC 2022/2023 Goals

Policies and Procedures need to be revised for future student body teams

Students need to be heard in ASGHC's meetings and reports

Improve school spirit

Events and Accomplishments

ASGHC training completed

Hallo-week

Veteran's recognition event

Approval of first club application

Completed first blood drive

Future Events and Plans

Community week

Hiring committee work

Student club info sessions

Communication plan

Onboarding 2 – 3 Vice Presidents for ASGHC

Budget process

- 2) Classified Staff (Ms. Cara Beth Stevenson)
Mr. Stevenson reported that she has been hearing from classified staff they are having issues performing their duties because morale has not improved.
The Staff Development Committee had a successful Harvest Cart fund-raiser.
- 3) Exempt Staff Report (Ms. Lori Christmas)
Ms. Christmas reported the represented exempt staff union has an official contract. She said she appreciated Mr. Jones and HR for their assistance and union members feel they are heard, listened to, and represented.
- 4) Faculty Report (Mr. Shiloh Winsor)
Mr. Kuester reported the following:
He acknowledged Ms. Estergard's service to the college and hopes her institutional knowledge will not be lost.
Chemistry instructor, Mr. Anthony Molinero, has resigned.
- 5) Administrative Services Update (Mr. Kwabena Boakye)
Mr. Boakye reported the following:
Planning Budgeting Cloud Service implementation
FY 2023-24 Budget Development Process has begun
 Budget Managers meet on November 16 to discuss the FY 24 request process
 Budget request template will be sent to budget Managers, due January 31
 Local revenue projects will be available in January, 23, after winter enrollment census
FY 2022-23 Budget Status
 1st quarterly budget report was presented at October Board meeting
 2nd quarterly budget report will be presented at the February, 23 Board meeting
- 6) Instruction Update (Ms. Nicole Lacroix)
Ms. Lacroix presented an update on the following three instructional goals.
1 – Implement a continuous improvement plan that supports quality instruction, enriches student learning, and assesses program and institutional learning outcomes.
2 – Utilize Guided Pathways to increase retention and credential completion.
3 – Provide educational opportunities that demonstrate diversity, are equally inclusive to all students, and demonstrate equal learning, course, and credential completion outcomes.
- 7) Student Services Update (Dr. Cal Erwin-Svoboda)
Dr. Erwin-Svoboda and Ms. Elizabeth Bay provided an update on enrollment. Compared to this time Fall Quarter, 2021, enrollment is up 2.3%. Enrollment efforts continue.
Ms. Bay reported the Take a Class on Us campaign generated 772 applications. 594 students were eligible. This initiative will also be available Winter Quarter for qualifying students.
Dr. Erwin-Svoboda reported on upcoming events at the Bishop Center and Choker athletics.
- 8) President's Update (Dr. Ed Brewster)
Dr. Brewster's report was included in backup materials received prior to the meeting.
Highlights included:
 - The GHC Foundation donated \$100,000.00 to support student learning and enrollment. Items funded include the development of a new EMT/Paramedic program, a student success management system, and outreach materials.
 - Effective January, 2023 the Diversity and Equity Center is moving from the 1st floor of Schermer to room 4331 on the third floor. Alternative locations for Board meetings for the remainder of the year are being considered.

- State Board system priorities include a salary increase of 6.5% for each year of the biennium.

SSIB Update

Mr. Plemmons reported the construction project is going well and is on schedule.

9) Board Report

a. Foundation Meeting Report

Ms. Aveledo reported the Foundation's Journey Campaign will launch in the next few weeks and run through February. The goal is \$200,000.00.

The naming rights campaign for areas in the new building have reached \$395,000.00.

There are several areas remaining totalling approximately \$300,000.00.

Foundation Board members on the WCS Ad Hoc Committee approved the following changes to the World Class Scholars Program:

- Digitize the application and tracking process.
- Remove the college placement test requirement.
- Sign-up in ninth grade rather than seventh grade.

The Foundation received a clean audit.

b. Board Art Committee

Dr. Akerlund reported a portion of the funds from the naming campaign will be used for purchasing tribal and local art for the new building. An ad hoc committee has been formed to select the art. All final decisions will be made by the Board of Trustees.

c. Presidential Search Update

Dr. Akerlund reported the presidential search committee will meet with the consultants on December 8th. The consultants will work with the committee and give them access to the web site that contains the applications. The committee will begin the process of screening applicants. The committee's top candidates will be forwarded to the consultants the early part of January. Three or four finalists will be forwarded to the Board of Trustees. Board members will be expected to be available between February 16 and 23 for interviews and a special meeting shortly thereafter to select the president. By the end of February, early March a new president will be selected who will start July 1, 2022.

d. Trustee/President's Fund

Dr. Carthum reported that Board member receive a stipend for each meeting they attend. He asked that they notify Ms. Zelasko whether or not they want to continue donating their stipends to the Trustee/President's fund. Ms. Aveledo moved to donate \$1,000.00 from the fund to the Foundation's Journey campaign. Motion carried.

e. Items of Interest

Ms. Aveledo said we have been talking about how things have changed. She emphasized the need to be sensitive to changing times and new voices, and promote critical thinking. She said she is honored to be a trustee and a part of a group that is creating opportunities for our community.

Dr. Carthum suggested the following topics for future study sessions: athletics, Governor's representative, and Guided Pathways.

X. **Executive Session**

Under RCW 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

There was not an executive session.

XI. **Action items as a result of the Executive Session.**

None

XII. **Good of the Order**

XIII. **Adjournment**

The meeting was adjourned at 3:30 p.m.

Dr. Ed Brewster, Secretary

Dr. Harry Carthum Chair