

Grays Harbor College Board of Trustees Regular Meeting

December 19, 2023

Board Meeting 1:00 p.m.

Members Present: Astrid Aveledo, Dr. Paula Akerlund, Dr. Harry Carthum, Jim Sayce

Members Absent: Aliza Esty

Others Present: Annalee Atwell-Tobar, Ashley Bowie Gallegos, Cara Beth Stevenson, Danielle Plesser, Darin Jones, Derek Edens, Dr. Cal Erwin-Svoboda, Dr. Carli Schiffner, Dr. Ed Brewster, Dr. Evi Buell, Dr. Paulette Lopez, Floyd Plemmons, Gary Arthur, Gordan Williams, Heidi Wood, Holly Duffy, Janet Parker, Jayme Peterson, Julie Randall, Justin Kjolseth, Kenji Seta, Kristy Anderson, Kwabena Boakye, Lisa Smith, Lizbeth Sanchez, Matt Holder, Paige Pierog, Penny James, Phil Petheram, PJ Moore, Sandy Zelasko, Shannon Bell, Stephanie Gibson, Stephanie Thornton, Susan Schreiner

I. Call to Order/Roll Call

Chair Dr. Paula Akerlund called the meeting to order at 1:00 p.m. Roll call was made, Aliza Esty was absent.

II. Pledge of Allegiance

Chair Dr. Paula Akerlund led attendees in the Pledge of Allegiance.

III. Land Acknowledgment

Dr. Harry Carthum read the Land Acknowledgment. Chair Dr. Paula Akerlund thanked Dr. Harry Carthum for reading the land acknowledgement.

IV. Agenda Adoption

Chair Dr. Paula Akerlund called for an adoption of the agenda, motion was made by Jim Sayce to approve the agenda, Dr. Harry Carthum seconded the motion. Motion carried.

V. Public Comments

No public comments.

VI. Celebration

Dr. Carli Schiffner celebrated and recognized Darin Jones for his ten years of service at Grays Harbor College as the Associate Vice President for Human Resources. Chair Dr. Paula Akerlund thanked Darin

for all the work with the presidential search. Dr. Harry Carthum thanked Darin for his years of service. Jim Sayce seconded all the commentary. Dr. Ed Brewster shared a story about Darin Jones.

Dr. Carli Schiffner recognized special guests; Sandy Zelasko and Dr. Ed Brewster thank you for attending the meeting and celebrating Darin Jones.

VII. Action Items & Standing Reports

Action

1. Approval of November 21, 2023 Minutes

Chair Dr. Paula Akerlund entertained a motion to approve the November 21, 2023 minutes as submitted. Motion moved by Dr. Harry Carthum, Jim Sayce seconded the motion. Motion carried.

2. Call for Tribal Artists Approval

The Board is requested to approve two tribal artists for the following amounts: Earl Davis at \$40,000 and Mark James at \$5,000. Motion moved by Dr. Harry Carthum, Jim Sayce seconded the motion. One abstention made by Astrid Aveledo. Motion carried.

Standing Reports

1. Student Government (Katrina Gomery)

No Report.

2. Classified Staff Report (Cara Beth Stevenson)

Classified staff updates included hosting the fall quarter staff recognition and holiday potluck on December 13. The fall quarter classified employee is Haley Adair. Cara Beth Stevenson is retiring on January 31, 2024.

3. Represented Exempt Staff Report (Deanna Shedley)

No report.

4. Faculty report (Tom Kuester)

No report.

5. President's Report (Dr. Carli Schiffner)

Follow-up items from the November meeting: Health emergency policy currently do not have an existing policy will utilize current emergency procedures. Having a contagious disease policy is not a common practice by colleges. After nine quarters the President's honor roll is coming back, students who earned twelve or more credits with over a 3.5 GPA will receive the mark of

honor roll on their records. Students achievements will be shared on social media, website, and local newspaper. The Westport library is offering ESL classes. January 6 is the first pilot class from 9:00 to 11:00 a.m. After the January 6 meeting the program will assess needs. Heidi Wood named the new interim associate dean for transitional studies. BAS enrollment information is embedded in board materials.

Strategic Enrollment Action plan presentation and discussion. The board thanked Dr. Schiffner for providing a proactive approach.

Student Services and Instructional Building Update (Floyd Plemmons)
Update on the Student Services and Instructional Building budget. Wood flooring is being installed. Furniture has been delivered. Discussion of the budget and timeline.

6. Board Report

a. Foundation Meeting Report (Astrid Aveledo)

The Journey Campaign is underway! To date, they have raised \$116,000 in four weeks. The Foundation is directing \$60,000 in scholarship support to medical assisting, nursing, and teacher education to support students during externships, preceptorships and student teaching. Most of these students cannot meet these requirements and work so the support is critical in helping students meet these requirements.

b. Board Art Committee Update (Chair Dr. Paula Akerlund)

The Call for Artists Ad Hoc Committee is reviewing final local artist applications at the end of January.

c. Naming Committee (Dr. Harry Carthum)

The committee is in the process of organizing a meeting in early January.

d. Items of Interest (Chair Dr. Paula Akerlund)

Jim Sayce shared Raymond and South Bend have over sixty crafters in the community. On average crafters make \$1,600 a month. Around 9% of crafters are doing this for investment. Business development training is needed and the port is creating a plan.

Non-Public Session

Non-Public Session covered by the Open Public Meetings ACT per RCW 42.30.140

Non-public session.

Action Items as a Result of the Non-Public Session

Approval of the Memorandum of Understanding between Grays Harbor College and the Grays Harbor College Federation of Teachers (Local 4984). Chair Dr. Paula Akerlund entertained a motion to approve the Memorandum of Understanding between Grays Harbor College and the Grays Harbor College Federation of Teachers (Local 4984) motion moved by Jim Sayce, Dr. Harry Carthum seconded the motion to approve. Motion carried.

IX. Executive Session

Under RCW 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

Closed executive session.

X. Action Items as a Result of the Executive Session

No action items as a result of the executive session.

XI. Good of the Order

Chair Dr. Paula Akerlund asked if there was anything good of the order. Kristy Anderson thanked Dr. Carli Schiffner for a lovely holiday lunch today and engaging with all of us, thank you. Darin Jones thanked everyone on the board for the years together and if anyone comes to Idaho Falls give Darin a call. Jim Sayce enjoyed the Industrial Tech building tour at the November board meeting. Dr. Harry Carthum enjoyed recent Bishop Center performance thank you they have been great.

XII. Adjournment/next meeting

There being no further business, Chair Dr. Paula Akerlund adjourned the meeting at 3:33 p.m. The Board of Trustees will hold its next meeting on January 11, 2024 at the Grays Harbor College in Aberdeen and online over zoom.

Dr. Carli Schiffner, Secretary

Dr. Paula Akerlund, Chair