

Grays Harbor College Board of Trustees Regular Meeting

February 8, 2024

Board Meeting 9:00 a.m.

Members Present: Aliza Esty, Astrid Aveledo, Dr. Paula Akerlund, Dr. Harry Carthum, Jim Sayce

Members Absent: None

Others Present: Ashley Bowie Gallegos, **Cara Beth Stevenson**, Charles Gumecindo, Chris Dugan, Chris Macht, **Derek Edens**, Dr. Andrew Gaines, **Dr. Carli Schiffner, Dr. Paulette Lopez**, Eden Lopez, Emily Fry, **Floyd Plemmons**, Gordon Williams, **Jamie Quigg, Julie Randall, Justin Kjolseth, Keith Penner, Kristy Anderson, Kwabena Boakye**, Lindsey Phernetton, **Lisa Smith, Matt Edwards**, Paige Pierog, Patrick Mahoney, Reneah Urteste, Sarah Dalrymple, **Shannon Bell**, Tom Kuester, Tracey Ushman

A study session and student panel highlighting the TRIO program was provided by JEB Thornton, Kenji Seta, Sarina Tung, Molly Zinkle, and Emily Schumacher at 8:30 a.m.

I. Call to Order/Roll Call

Chair Dr. Paula Akerlund called the meeting to order at 9:08 a.m. Roll call was made; all members were present.

II. Pledge of Allegiance

Chair Dr. Paula Akerlund led attendees in the Pledge of Allegiance.

III. Land Acknowledgment

Jim Sayce read the Land Acknowledgment. Chair Dr. Paula Akerlund thanked Jim Sayce for reading the land acknowledgement.

IV. Agenda Adoption

Chair Dr. Paula Akerlund called for an adoption of the agenda, motion was made by Dr. Harry Carthum to approve the agenda, Aliza Esty seconded the motion. Motion carried.

V. Public Comments

No public comments.

VI. Celebration

Ashley Bowie Gallegos celebrated the All USA-Academic team students Charles Gumecindo, Emily Fry, and Lillie Perdue. Dr. Paula Akerlund congratulated all the students.

Dr. Carli Schiffner celebrated Lindsey Phernetton and Gordon Williams for a successful Washington Student Achievement Council Veterans supervisory visit.

Ashley Bowie Gallegos and Dr. Carli Schiffner celebrated the women's wrestling team placing first in the NCWA National Duals.

VII. Action Items & Standing Reports

Action

1. Approval of January 11, 2024 Minutes

Chair Dr. Paula Akerlund entertained a motion to approve the January 11, 2024 minutes as submitted. Motion moved by Jim Sayce, Aliza Esty seconded the motion. Motion carried.

2. Approval to approve Call for Local Artist

Chair Dr. Paula Akerlund entertained a motion to approve Carrie Larson to provide local artwork in the SSIB building to be funded at \$15,260. Motion to approve Carrie Larson made by Dr. Harry Carthum, Jim Sayce seconded the motion. Motion carried. Dr. Harry Carthum thanked Astrid Aveledo and Dr. Paula Akerlund for all the work on the committee. Dr. Paula Akerlund thanked the Ad Hoc Art committee for all of the work.

Standing Reports

1. Student Government (Sarah Dalrymple)

Student government had a Student Life retreat on February 3. The retreat was facilitated by Dr. Jonathan Brown. The retreat was successful and provided an opportunity for community building. The student government has a few remaining vacancies on the board looking to fill these positions.

2. Classified Staff Report (Cara Beth Stevenson)

Classified staff expressed appreciation to Dr. Carli Schiffner for including and making space for classified staff on All College Day agenda thank you. The Staff Development and Training Committee Winter Soup Cookoff on January 16 raised \$221 proceeds will be going to training activities for classified staff. Clam chowder was voted the most popular soup. Upcoming Staff Development and Training Committee will be having a candy gram fundraising event on Valentine's day to support the development and training activities for classified staff.

3. Represented Exempt Staff Report (Chris Macht)

The exempt staff report included all three college unions had the opportunity to meet together during All College Day. Exempt staff would like future board meetings to be recorded to provide an opportunity for staff that cannot attend to be able to listen to the meeting.

4. Faculty report (Tom Kuester)

Instruction is in the process of searching for the new vice president of instruction. Tom Kuester thanked Dr. Carli Schiffner for encouraging and having faculty involved with the search process. Faculty currently discussing student placement and how students are onboarded and methods for proper placement. Request to change the time of the board meeting for March so all tenure and rehire faculty have the opportunity to attend without having to cancel classes.

5. Administrative Services Report (Kwabena Boakye)
Administrative Services reviewed and discussed the second quarter budget report. Discussion on how enrollment impacts the budget. Request to have the third quarter budget report include allocations.
6. Human Resources Report (Jamie Quigg)
Human Resources update no new hires since the last board meeting. Two new promotions:
 - Jody Pope to Interim Athletic Director
 - Berta Gibby to Interim Director of Workforce Funding & Support ProjectsReviewed ongoing open searches.
7. Instruction Report (Dr. Evi Buell and Dr. Paulette Lopez)
Instruction update winter quarter is moving along, busy currently with mid-terms. Grays Harbor College received notification from the State Board for Community and Technical Colleges that the career preparation and launch equipment grant application to support the automotive career launch program (recently endorsed) was approved for funding. The total amount authorized is \$113,865.00. The funds will support the purchase of a Dynamometer (\$92,754.00) and additional accessories needed for use, installation, and training. Discussion on providing conversational English classes in Westport.
8. Student Services Report (Ashley Bowie Gallegos)
The honor roll has been brought back and for fall quarter sent out 436 letters to students. Help celebrate the Bishop Center's 50 years and attend the spring musical Oklahoma; March 1, 2, 3, 8, 9, and 10. Discussion on the Bishop Center revenue and expenses.
9. President's Report (Dr. Carli Schiffner, Chris Dugan, Kristy Anderson, Paige Pierog, Patrick Mahoney)
Review and history of the Bachelor of Applied Science degrees including: Bachelor of Applied Science in Teacher Education, Bachelor of Applied Science in Organizational Management, Bachelor of Applied Science Forest Resources Management. Review of each program's enrollment and data. Discussion on Bachelor of Applied Science degrees. Update on Strategic Enrollment action plan will be given at next board meeting.

Student Services and Instructional Building Update (Floyd Plemmons)
Update on the Student Services and Instructional Building slowly nearing completion of the building. Forma is committed to provide final occupancy permit of the building to Grays Harbor College at the end of February.
10. Board Report
 - a. Trustee Choker Account (Dr. Paula Akerlund)

Gathering information on the Trustee Choker account and will defer this item to the March meeting.

b. Foundation Meeting Report (Astrid Aveledo)

The Journey Campaign is ongoing and raised \$139,000 so far. This is amazing work and building support.

c. Board Art Committee Update (Chair Dr. Paula Akerlund)

Covered the report out in the action items section of the agenda.

d. Naming Committee (Dr. Harry Carthum)

The committee has assignments and will be suggesting a name for the new building in March. A ceremony will be planned to dedicate the new building.

e. Items of Interest (Chair Dr. Paula Akerlund)

Astrid Aveledo shared the Dispute Resolution Center is providing a dialogue project. The project is a collaborative project to improve the ability to engage in dialogue and develop solutions to issues from within our community. For more information check the [Dispute Resolution Center website](#).

IX. Non-Public Session

Non-Public Session covered by the Open Public Meetings ACT per RCW 42.30.140
No non-public session.

X. Action Items as a Result of the Non-Public Session

None

XI. Executive Session

Under RCW 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

Closed executive session.

XII. Action Items as a Result of the Executive Session

No action items as a result of the closed executive session.

XIII. Good of the Order

Chair Dr. Paula Akerlund asked if there was anything good of the order.

Dr. Carli Schiffner explained how the board will be reviewing tenure files. On Sunday evening check out Grays Harbor College’s social media accounts for a special edition for Valentine’s Day, love stories.

Jim Sayce shared a recent Department of Agriculture grant the port received which will be used mostly for cold storage and lighting.

Astrid Aveledo shared the Westport Chat event on February 10 at 10:00 a.m. at Ocosta High School come and participate in the dialogue event.

XIV. Adjournment/next meeting

There being no further business, Chair Dr. Paula Akerlund adjourned the meeting at 12:31 p.m. The Board of Trustees will hold its next meeting on March 14, 2024 at the Grays Harbor College in Aberdeen and online over zoom.

Dr. Carli Schiffner, Secretary

Dr. Paula Akerlund, Chair