

GRAYS HARBOR COLLEGE
Administrative Procedure

Subject: CUSTODIAL OR EQUIPMENT SERVICES

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Administrative Procedure Number: 508.05

Date adopted: 10/15/70 Revised: 1/17/95, 3/01; Revised 3/20/2020

If an area requires immediate attention, Campus Operations should be contacted by telephone.

Room setup requests shall be submitted to Campus Operations as part of the “Room Reservation” process.

Unusual custodial requests shall be submitted by Work Order, as found in the Campus Operations portal within the GHC Intranet.