

## CALL FOR ARTISTS LOCAL ARTWORK

The Grays Harbor College Ad Hoc Committee for Tribal and Local Art is accepting qualifications from artists or artist teams for local artwork for the new Student Services/Instructional Building (SSIB), which is currently under construction. In addition to providing outstanding education and workforce programs that meet the needs of the community, GHC strives to provide students with places of belonging and an enriching, fun, and memorable experience. The SSIB will make a significant contribution to the quality of the college experience for our students. The SSIB is scheduled to open in February 2024.

Grays Harbor College (GHC) is a public, comprehensive community college that serves Grays Harbor and Pacific Counties in southwestern Washington. The main campus where the SSIB is being constructed is located in Aberdeen. GHC is located on the ancestral lands of the Chehalis, Chinook, Quinault, and Shoalwater Bay Peoples.

The Committee is seeking artwork created by local artists that recognizes and honors the College, the community, and the cultural history of the region.

**Eligibility:** Individuals who reside in or have significant connections to Grays Harbor and Pacific Counties only are eligible to apply. Consideration may be given to applicants who reside outside of Grays Harbor and Pacific Counties, but have a meaningful connection to the areas specified.

**Budget:** The budget for the artwork will be \$18,500 - \$19,000, which includes the artist's design fees, materials, fabrication, permitting, insurance, shipping, travel, installation, documentation, contingency and other project costs. The budget may include one or a team of artists.

**Goals for the Artwork:** The following criteria have been identified for the artwork:

- Artwork shows originality, style, and innovative design that represents the spirit, style, and culture of Grays Harbor and Pacific Counties.
- Generates interest and honors the College and community.
- Enhances the area where art will be installed and creates a signature presence that is both visible and welcoming.
- Communicates a connection between the College and the communities of Grays Harbor and Pacific Counties.

**Art Locations:** The locations of the artwork will be on the third floor of the newly constructed Student Services/Instructional Building. This floor features a conference center which will be used to host community events and conferences, and includes meeting rooms and instructional spaces. Attached is a representation of the space. If multiple artists are awarded, pieces may be placed in other locations within the new building

A representation and description of the spaces are included in Attachment A of this document.

**Criteria and Selection Process:** The Ad Hoc Committee for Tribal and Local Art (“Ad Hoc Committee”), which includes representatives from the Grays Harbor College Board of Trustees, the College President, members of the faculty and staff, representatives from the Quinault and Shoalwater Bay Tribes, and local community artists, will review the submissions and will interview applicants via zoom. Based on submissions and the interviews, the Ad Hoc Committee will select up to three finalists to participate in the proposal process. Selected finalists will then be submitted to the Board of Trustees, who will award submissions to create art for the SSIB.

The following criteria will be used to select the finalists:

- Style and appropriateness of past work as related to the project goals and site.
- Artistic and technical quality of past work.
- Demonstrated ability of the artist to successfully complete artwork within a project timeline and budget.
- Completion of prior public and/or private artwork commissions within a budget of up to \$20,000.
- If you are interested in the project but do not have the experience above, include in your statement of interest your vision for the piece of work, reasons why you believe you are qualified for the opportunity, and/or the steps you would take to ensure successful completion of the proposed project.

The process below will be followed in selecting proposals for art:

1. **SITE VISIT:** Prior to applying, interested artists/artist teams will have the opportunity to visit the site and ask questions about the project.
2. **APPLICATION:** Artist/ artists teams who wish to be considered will submit the following application materials to the Ad Hoc Committee:
  - a. **Contact information:** Please include the artist/ artist team’s name, email, address, and phone number.
  - b. **Statement of Interest:** Please provide a statement of interest (maximum of two pages if written, three minutes if video/audio) in readable text format, video, or audio format, stating your interest in this project and how your artwork relates to the stated goals of the project. Your statement should include a description of your connection to Grays Harbor and/or Pacific County. Consideration may be given to applicants who do not reside in Grays Harbor or Pacific County but have a close connection to the area.
  - c. **Previous Artwork:** Include a minimum of three (3), maximum of ten (10) images of previous artwork as JPEG files. Provide a list with information about each image submitted, including project title, location, date completed, media, dimensions, cost, and brief description of the project.

**Completed application materials are to be emailed as attachments to [ssibart@ghc.edu](mailto:ssibart@ghc.edu) on November 24, 2023 by 4 p.m.** If an accommodation is needed,

please contact Darin Jones at 360-538-4234. An application checklist is included as Attachment B of this document to help support you in completing your application.

*Late submissions will not be accepted. Failure to provide all required submission materials may result in disqualification.*

3. **REVIEW:** The Ad Hoc Committee will review the submissions and select applicants to interview via zoom. Based on the submissions and interviews, the Ad Hoc Committee will select up to three finalists to participate in the proposal process.
4. **PROPOSAL PROCESS:** The finalists who are asked by the Ad Hoc Committee to develop a proposal will receive a fee of \$500 per artist/artist team upon contract signature, to design and propose artwork. The design proposal will include: a concept narrative, description of materials and durability, visual representations of the proposed work, timeline, and estimated budget for work, materials, installation, and other costs. The Ad Hoc Committee will review proposals and submit their recommendations to the Board of Trustees.
5. **SELECTION:** The Board of Trustees will review the Ad Hoc Committee's recommendations for finalists. The Board of Trustees will select one artist/artist team for a commission and award a contract to create and install site-specific artwork. Depending on the budget, additional pieces may be commissioned by the Board for other locations in the SSIB.
6. **CONTRACTING:** If selected to create art for the SSIB, the artists/artist teams will be required to sign a contract with the College which will include a series of deliverables.

#### Timeline:

- **October and early November** Interested artists/ artists teams are invited to visit the site. Please contact Shannon Bell to confirm your visit at [shannon.bell@ghc.edu](mailto:shannon.bell@ghc.edu).
  - October 27, 2023 from 8:30 a.m. to 4:00 p.m.
  - October 31, 2023 from 8:00 a.m. to noon
  - November 1, 2023 from 8:30 a.m. to 4:00 p.m.
  - November 3, 2023 from 8:30 a.m. to 4:00 p.m.
  - November 6, 2023 from 8:00 a.m. to 1:00 p.m.
  - November 7, 2023 from 8:30 a.m. to 4:00 p.m.
  - November 15, 2023 from 8:30 to 4:00 p.m.
- **November 24, 2023-** Application materials submission deadline. See above for more information.
- **November 28, 2023** - Committee meeting and review of proposals.
- **November 29, 2023-** All artists notified of committee selection for Zoom interview process.
- **December 7-8, 2023-** Zoom interviews are held

- **December 11, 2023** - Ad Hoc Committee selects finalists
- **January 26, 2024** - Deadline for submission of proposals by finalists
- **January 29, 2024** – Ad Hoc committee recommends finalist to Board of Trustees
- **February 8, 2024** - Board of Trustees reviews Ad Hoc Committee recommendations
- **February 9, 2024**- Selected artists will be notified on February 9, 2024.

## **Contact**

For questions about this RFP, please email [ssibart@ghc.edu](mailto:ssibart@ghc.edu).

## **Continuous Non-Discrimination Notice**

Grays Harbor College does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, creed, religion, marital status, veteran status, genetics, or age in its programs, activities, and employment.

The following person has been designated to handle inquiries regarding the non-discrimination policies:

**Title II/Section 504 Coordinator - Darin Jones, Associate Vice President for Human Resources**

Grays Harbor College  
1620 Edward P. Smith Drive  
Aberdeen, WA 98520  
360-538-4234

**Title IX Coordinator – Darin Jones, Associate Vice President for Human Resources**

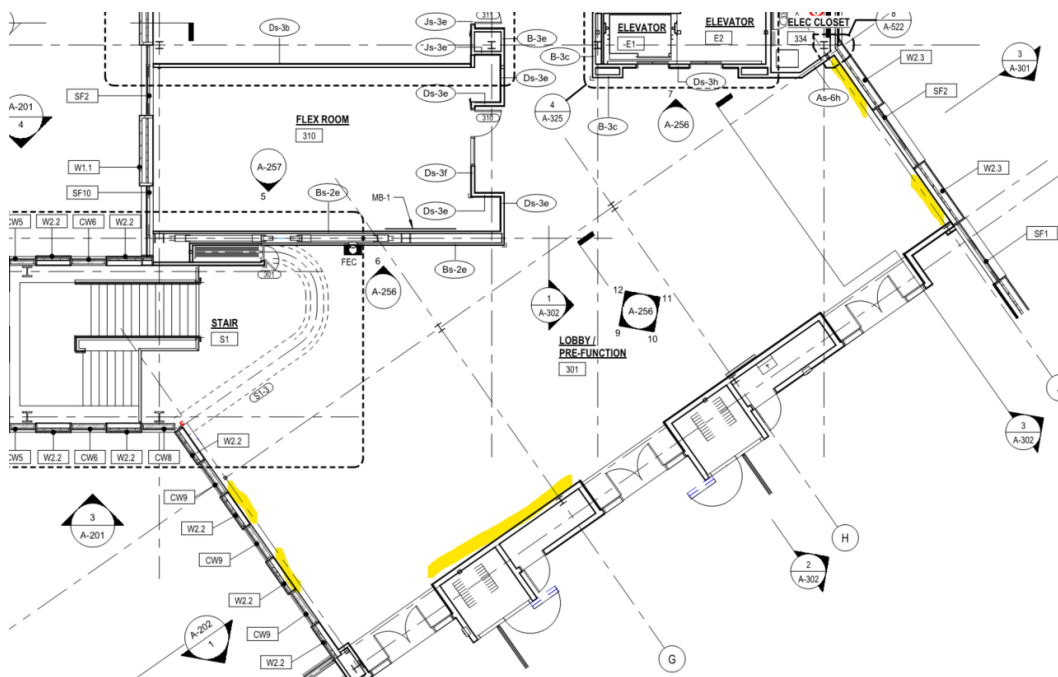
Grays Harbor College  
1620 Edward P. Smith Drive  
Aberdeen, WA 98520  
360-538-4234

# Attachment A

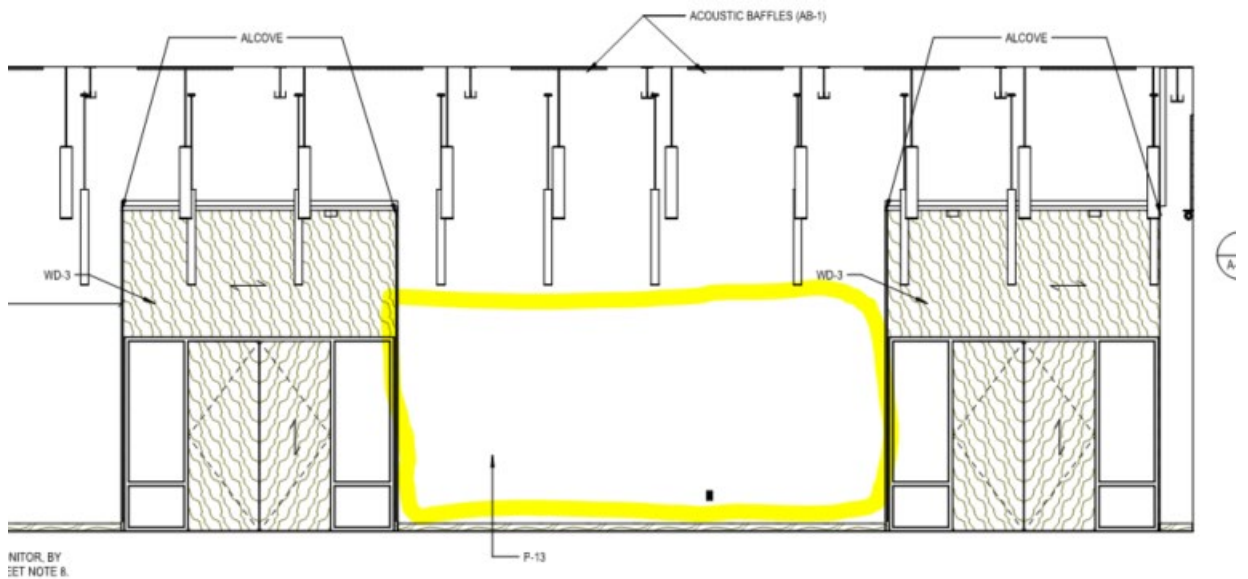
## Grays Harbor College Student Services/Instructional Building

### Description of possible local art locations

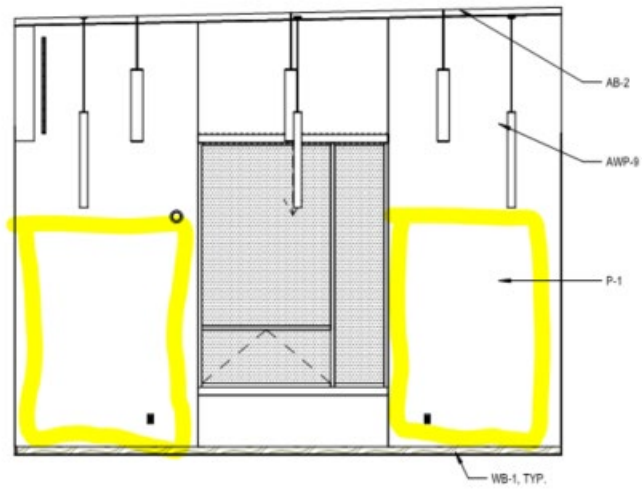
1. Local art will be installed on the 3rd floor of the building, in the gathering area immediately outside of the A. J. Hillier Event Center. The most likely locations for art are highlighted on this sketch.



2. This wall is approximately 20'0" W by 10'0" (to bottom of pendant lighting). It is located between the doors to Hall B and Hall C. Art will be visible to people exiting the elevators or coming up the main stair. It will also be visible to people leaving the boardroom to the north. Please note the small black square in the lower portion of the highlighted area. This is an electrical outlet that cannot be moved.

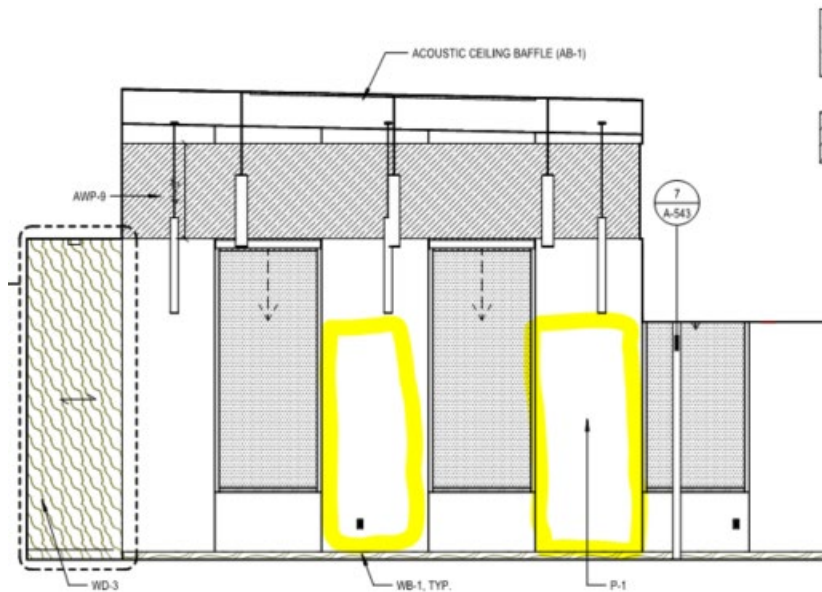


3. To the northeast, overlooking Lake Swano there are 2 possible locations for art, which could also be used by a single artist. Each area is approximately 7'0" W x 10'0" tall (to bottom of pendant light). This art will be visible to people in the lobby area, or people exiting the elevator who look to their left. Please note the small black square in the lower portion of the highlighted area. This is an electrical outlet that cannot be moved.



11 301 - LOBBY - NORTH-EAST  
SCALE: 1/4" = 1'-0"

- To the southwest, overlooking the main entrance to campus, there are also 2 possible locations. These areas are smaller than the northeast options, measuring approximately 4'6" W x 10"0" tall (to bottom of pendant lighting). This art will be visible to people in the lobby area, or immediately to the right of people exiting the main stage. Please note the small black square in the lower portion of the highlighted area. This is an electrical outlet that cannot be moved.



9 301 - LOBBY - SOUTH-WEST  
SCALE: 1/4" = 1'-0"

**Attachment B**  
**Student Services/Instructional Building Call for Artists**  
**Application Checklist**

**Deadline:** Completed application materials are to be emailed as attachments to [ssibart@ghc.edu](mailto:ssibart@ghc.edu) on November 24, 2023 by 4 p.m. If an accommodation is needed please reach out to Darin Jones at 360-538-4234 at least 5 business days prior to the deadline.

*Late submissions will not be accepted. Failure to provide all required submission materials may result in disqualification.*

**Format:** Materials are to be submitted in a readable text format, video, audio.

**Application Checklist**

- CONTACT INFORMATION
- STATEMENT OF INTEREST
- PREVIOUS ARTWORK: for each art piece don't forget to include:
  - Project title
  - Location
  - Date completed
  - Media
  - Dimensions
  - Cost
  - Brief description of the piece
- SUBMIT BY 4 P.M. ON November 24, 2023