



Grays Harbor College provides meaningful and engaging learning opportunities and support services to enhance the knowledge, skills, and abilities of our students and support the cultural and economic needs of our community.

Grays Harbor College Board of Trustees Regular Meeting

August 13, 2024

Board Meeting 10:00 a.m.

Members Present: Aliza Esty, Dr. Paula Akerlund, Dr. Harry Carthum, Jim Sayce

Members Absent: Astrid Aveledo

Others Present: Arlen Harris, Colleen Meyers, Derek Edens, Dr. Carli Schiffner, Dr. Evi Buell, Floyd Plemmons, Heidi Wood, Julie Randall, Karen Carriker, Kristy Anderson, Kwabena Boakye, Laurie Franklin, Sam Herriot, Sarah Dalrymple

A study session was held at 9:00 a.m. prior to the business meeting.

I. Call to Order/Roll Call

Chair Dr. Paula Akerlund called the meeting to order at 10:02 a.m. Roll call was made; Astrid Aveledo was absent.

II. Pledge of Allegiance

Chair Dr. Paula Akerlund led attendees in the Pledge of Allegiance.

III. Land Acknowledgment

Jim Sayce read the Land Acknowledgment. Chair Dr. Paula Akerlund thanked Jim Sayce for reading the land acknowledgement.

IV. Agenda Adoption

Chair Dr. Paula Akerlund asked for an adoption of the agenda motion was made by Dr. Harry Carthum to approve the agenda, Jim Sayce seconded the motion. Motion carried.

V. Public Comments

No public comments.

VI. Celebration

The college thanked Christ Macht and the entire Campus Operations for all the recent hard work, thank you Chris and team.

VII. Legislative Priorities

Special guests Arlen Harris and Sam Herriot from the State Board for Community and Technical Colleges, provided a report on legislative priorities for this upcoming year. The board discussed and asked questions, Chair Dr. Paula Akerlund thanked Arlen and Sam for the presentation.

VIII. Action Items & Standing Reports

Action

1. Approval of July 9, 2024 Minutes

Chair Dr. Paula Akerlund entertained a motion to approve the July 9, 2024 minutes as submitted. Motion was made by Jim Sayce to approve the minutes, Aliza Esty seconded the motion. Motion carried.

2. Approval of July 29, 2024 Special Meeting Minutes

Chair Dr. Paula Akerlund entertained a motion to approve the July 29, 2024 Special Meeting minutes as submitted. Motion was made by Aliza Esty to approve the minutes, Dr. Harry Carthum seconded the motion. Motion carried.

3. Second Reading Operational Policy 656 Remote Work and Flexible Work Hours.

Chair Dr. Paula Akerlund entertained a motion to approve the policy. Jim Sayce made a motion to approve, Aliza Esty seconded the motion. Motion carried.

4. Approval of FY2024-2025 Student Life Department Budget

The board discussed the Student Life Department and Athletic budget. Chair Dr. Paula Akerlund entertained a motion to approve the FY2024-25 Student Life Department Budget. Motion was made by Dr. Harry Carthum to approve, Aliza Esty seconded the motion. Motion carried.

5. Approval of FY23 Audit Report

Chair Dr. Paula Akerlund entertained a motion to approve the FY23 Audit Report. Motion was made by Aliza Esty to approve, Dr. Harry Carthum seconded the motion. Motion carried.

6. Approval of the Investment Management Services RFP.

Chair Dr. Paula Akerlund entertained a motion to approve the RFP as presented. Motion was made by Dr. Harry Carthum to approve, Aliza Esty seconded the motion. Motion carried.

Standing Reports

1. Student Government (Sarah Dalrymple)

No Student Government report.

2. Classified Staff Report (Karen Carriker for Jared Stratton)

The classified staff report included updates on staff break-away and the STACC conference.

3. Represented Exempt Staff Report (Chris Macht)

No report.

4. Faculty report (Tom Kuester)

No report.

5. Administrative Services Report (Kwabena Boakye)

Administrative Services reviewed and discussed the Administrative report, including the annual report and BAC.

6. Human Resources Report (Colleen Meyers)

Human Resources updated on new hires and open searches.

7. Instruction Report (Dr. Evi Buell)

The Instruction report included recent updates in the instruction area, including staffing and progress with academic programming.

8. Student Services Report (Laurie Franklin)

The Student Services reviewed and discussed the Student Services report, including the 24-25 Bishop Center Season, and enrollment.

9. President's Report (Dr. Carli Schiffner)

The President's report included updates on recent meetings and summer events.

Student Services and Instructional Building Update (Floyd Plemmons)

Major construction is complete on the tulalW Student Center and is fully occupied by staff and students.

10. Board Report

a. Foundation Meeting Report (Astrid Aveledo)

No report.

b. Board Art Committee Update (Dr. Paula Akerlund)

Updates on art was discussed including installation of local artist work in tulaIW.

c. Items of Interest (Chair Dr. Paula Akerlund)

The national ACCT conference will be held in Seattle this October. Dr. Akerlund and Dr. Schiffner will be presenting.

IX. Non-Public Session

Non-Public Session covered by the Open Public Meetings ACT per RCW 42.30.140

X. Action Items as a Result of the Non-Public Session

None.

XI. Executive Session

Under RCW 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

XII. Action Items as a Result of the Executive Session

None.

XIII. Good of the Order

Chair Dr. Paula Akerlund asked if there was anything good of the order.

Kristy Anderson highlighted the excitement for Kick Off Week 2024!

Sydni Yaeger thanked the Business Office for their excellent work with fiscal year-end.

XIV. Adjournment/next meeting

There being no further business, Chair Dr. Paula Akerlund adjourned the meeting at 12:15pm. The Board of Trustees will hold its next meeting on September 10, 2024 at the Grays Harbor College in Aberdeen and online over zoom.

Dr. Carli Schiffner, Secretary

Dr. Paula Akerlund, Chair