

Grays Harbor College Board of Trustees Regular Meeting

October 8, 2024

Board Meeting: 10:00 a.m.

Members Present: Aliza Esty, Jim Sayce, Astrid Aveledo

Members Absent: Dr. Paula Akerlund, Dr. Harry Carthum

Others Present: Carol O'Neal, CJ Brendt, Kristy Anderson, Colleen Meyers, Matt Edwards, Cathy LeCompte, Kwabena Boakye, Derek Edens, Heidi Wood, Julie Randall, Isaac Humiston, Lisa Smith, Aaron Coby, Haley Adair, Jared Stratton, Sarah Dalrymple, Carli Schiffner

I. Call to Order/Roll Call

Vice Chair Astrid Aveledo called the meeting to order at 10:00 a.m. Roll call provided.

II. Pledge of Allegiance

Derek Edens led attendees in the Pledge of Allegiance.

III. Land Acknowledgment

Jim Sayce read the Land Acknowledgment. Vice Chair Astrid Aveledo thanked Jim Sayce for reading the land acknowledgement.

IV. Agenda Adoption

Vice Chair Astrid Aveledo asked for adoption of the agenda. Aliza Esty moved to approve the agenda, Jim Sayce seconded the motion. Motion carried.

V. Public Comments

No public comments.

VI. Celebrations

Dr. Carli Schiffner celebrated the Grand Opening of the tulaIW Student Center, recognizing the hard work that went into planning of the event. Vice Chair Astrid Aveledo shared thanks in the success and hard work of the staff.

VII. Action Items & Standing Reports

Action

1. Approval of September 10, 2024 Minutes

Vice Chair Astrid Aveledo entertained a motion to approve the September 10, 2024 minutes as submitted. Aliza Esty moved to approve the minutes. Jim Sayce seconded the motion. Motion carried.

2. Exceptional Faculty Award
 - a. Vice Chair Astrid Aveledo entertained a motion to approve \$12,832 for the 2024-25 Exceptional Faculty Award. Motion was made by Jim Sayce to approve. Aliza Esty seconded the motion. Motion carried.

Standing Reports

1. **Student Government** (Isaac Humiston)

Student government president, Isaac Humiston, provided an update about Student Life. Two senators have recently been elected, rounding out the slate of student leadership. The update also included a report on the student food pantry, highlighting the need for food security. In addition, three student government leaders recently attended a leadership conference sponsored by the State Board.

2. **Classified Staff Report** (Jared Stratton)

Jared lauded the Staff Development and Training Committee's recent Family BBQ during Kick-Off Week. He also provided an update on the current status of the statewide negotiations with the Office of Financial Management and classified union. Dr. Schiffner thanked Jared for his work.

3. **Represented Exempt Staff Report** (Chris Macht)

No report.

4. **Faculty report** (Tom Kuester)

No report.

5. **Administrative Services Report** (Kwabena Boakye)

Kwabena gave an update on the FY2024-25 budget status. Kwabena noted Dr. Schiffner will go over the Office of Financial Management (OFM) \$28.5 million SBCTC allocation error in her report. The 1st Quarter Budget Report (July 1 to September 30) will be presented at the November Board Meeting. A budget managers' meeting will be held on October 8 at 3:00pm to begin the FY26 budget development process.

Food Service Update:

Charlie's Café is open from 8:00 am – 2:00 pm, Monday – Thursday. Grizzly Den in Charlie's Café is serving breakfast and lunch options such as burgers, chicken strips, fries, sandwiches, paninis, and wraps. Timber Café is open from 8:00 am – 2:00 pm, Monday – Thursday. Wild Pines Coffee Co. in Timber Café is serving iced, hot, steamed, and brewed drinks. Charlie's Café pricing ranges from \$4 to \$12, including \$4 for Grilled Cheese, \$5 for Half Sandwich, and \$12 for Chicken Strips with fries.

Audit Update:

The State Auditor's Office (SAO) notified GHC on September 17, 2024 that they are conducting an Accountability Audit. The audit starts November 2024 and will cover the period of July 1, 2020 to June 30, 2024. The Engagement Letter signed by the GHC Board Chair and President was submitted to the State Auditors' Office on September 23, 2024.

Business Affairs Commission (BAC) Meetings Update:

The first BAC meeting for FY2024-25 is October 9-11 at Wenatchee Valley College.

6. **Human Resources Report** (Colleen Meyers)

Human Resources updated on new hires and open searches.

7. **Instruction Report** (Julie Randall)

The search for the Culinary Arts Program Faculty member is underway and applications are under review. The recruitment of the Continuing Education Coordinator is in its finalist stage.

The launch of Navigate 360 (EAB), the third party student success software, has been very successful. 540 messages were sent to students after the faculty were trained. Dr. Carli Schiffner thanked the Instruction Division leadership.

8. **Student Services Report** (Laurie Franklin)

Matt Edwards provided an enrollment data update. Discussion ensued about how to engage and grow more of the older adult population. Dr. Schiffner commented on the overall FTE numbers and acknowledged the importance of the adult learner population. Laurie also acknowledged the importance of the adult learner population and thanked Matt for his presentation.

Lori Christmas presented on Running Start, providing background for the program and its current status at GHC. In June 2024 over 50% of Running Start students graduated with both a high school diploma and a college degree. This helps students save an average of \$10,000. In 2014 there were 192 Running Start students (headcount, not FTE). As of today there are 464 at GHC. Lori gave thanks for the support from the Board, faculty, and staff. Laurie thanked Lori for her presentation.

Laurie also shared that a handful of TRIO students are attending the NAEOP Conference in Alaska this week. Two students put GHC on the map recently: Rayana Rose is an intern for the National TRIO organization and Joshua Barnes received the TRIO Student of the Year award.

Lastly, Laurie shared that the emergency Title IX approval was recently ratified. This will push the permanent approval to February.

9. **President's Report** (Dr. Carli Schiffner)

There is a struggle with the \$28 million claw back by the state. It hasn't been determined how it will be returned to the state or the timing for the return. The Business Administration

Commission will be meeting to discuss options. The state budget going forward will also be reduced by \$28 million per year.

The Allocation Model Review Committee voted on Friday to continue to refine the recommendations drafted this past year. The final recommendations will go before the presidents again in January, with the intention that the State Board will vote on it in June or July. Discussion about the new allocation target model ensued.

Dr. Schiffner provided kudos to Lisa Smith, GHC Foundation Executive Director, and Julie Randall, GHC Executive Director, for creating solutions for students in need. The Foundation filled the gap by getting students' "holds" removed, thus helping students get into classes. They supported roughly 30 students in Fall with \$24,000 in scholarships.

10. SSIB (Kwabena Boakye)

Kwabena provided the update on the tulalW Student Center, noting Floyd's work on the punch list. \$542,000 has been received for a solar panel installation on the building and Floyd is currently working on lining up contractors.

11. AI Committee (Derek Edens)

Derek Edens and Haley Adair, from the Library, presented on the current state of AI at GHC as well as the state level work out of Olympia.

12. Board Report

a. Foundation Meeting Report (Lisa Smith)

A scholarship social was held last Wednesday to honor the donors and celebrate the student recipients of the funding. Dr. Schiffner was acknowledged for providing the keynote message.

There will be a giving campaign kicking off in November. The Foundation is leaning into the College's needs. Laurie and Dr. Schiffner will also present to the Foundation Board this Thursday on the current state of financial aid. Astrid thanked Lisa for her and the Foundation staff's work. Lisa thanked the Board and everyone for supporting their work.

b. Board Art Committee Update (Astrid Aveledo)

Two foundation art pieces are now in the new building. There are conversations in the works about an art event.

c. Items of Interest (Astrid Aveledo)

Items of interest were discussed.

XIV. Adjournment/next meeting

There being no further business, Vice Chair Astrid Aveledo adjourned the meeting at 12:15 p.m. The Board of Trustees will hold its next meeting on November 12, 2024 at the Grays Harbor College in Aberdeen and online over zoom.

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Regular Meeting Minutes



Dr. Carli Schiffner, Secretary

Dr. Paula Akerlund, Chair