

Grays Harbor College Board of Trustees Regular Meeting

April 11, 2024

Board Meeting 10:00 a.m.

Members Present: Aliza Esty, Astrid Aveledo, Dr. Paula Akerlund, Dr. Harry Carthum

Members Absent: Jim Sayce

Others Present: Alana Bertot, Annalee Atwell-Tobar, Cheyenna Carroll, Chris Macht, Colleen Meyers, Deanna Shedley, Derek Edens, Dr. Carli Schiffner, Dr. Evi Buell, Floyd Plemmons, Heidi Wood, Holly Duffy, Jackie Blumberg, Jared Stratton, Jayme Peterson, Johnny Alavéz, Jonni Dawson, Justin Kjolseth, Keith Penner, Kwabena Boakye, Kyle Pauley, Laurie Franklin, Lisa Smith, Matt Edwards, Matt Holder, Paige Pierog, Paula Grow, Penny James, Sarah Dalrymple, Shannon Bell, Susan Schreiner

A study session providing feedback on the tenure process was provided at 9:00 a.m.

I. Call to Order/Roll Call

Chair Dr. Paula Akerlund called the meeting to order at 10:00 a.m. Roll call was made; Jim Sayce was absent.

II. Pledge of Allegiance

Chair Dr. Paula Akerlund led attendees in the Pledge of Allegiance.

III. Land Acknowledgment

Dr. Harry Carthum read the Land Acknowledgment. Chair Dr. Paula Akerlund thanked Dr. Harry Carthum for reading the land acknowledgement.

IV. Agenda Adoption

Chair Dr. Paula Akerlund called for an adoption of the agenda, motion was made by Aliza Esty to approve the agenda, Astrid Aveledo seconded the motion. Motion carried.

V. Public Comments

No public comments.

VI. Celebration

Jody Pope celebrated Coach Kevin Pine, the National Women's Wrestling Northwest Conference Coach of the Year for 2024. Celebration for our Women's Wrestling Team winning the National Championship.

VII. Action Items & Standing Reports

Action

1. Approval of March 16, 2024 Minutes

Chair Dr. Paula Akerlund entertained a motion to approve the March 16, 2024 minutes as submitted. Motion moved by Dr. Harry Carthum, Aliza Esty seconded the motion. Motion carried.

2. Approval to approve the FY2024-25 fee schedule.

Chair Dr. Paula Akerlund entertained a motion to approve the FY2024-25 fee schedule. Motion to approve the FY2024-25 fee schedule as submitted made by Dr. Harry Carthum, Aliza Esty seconded the motion. Motion carried.

3. Bishop Scholarship Approval

Chair Dr. Paula Akerlund entertained a motion to approve the Bishop Scholarship. Motion to approve the Bishop Scholarship as submitted made by Dr. Harry Carthum, Aliza Esty seconded the motion. Motion carried.

4. Faculty Excellence Awards Approval

Chair Dr. Paula Akerlund entertained a motion to approve the Faculty Excellence Awards. Motion to approve the Faculty Excellence awards as submitted made by Aliza Esty, Astrid Aveledo seconded the motion. Motion carried.

5. Associated Students of Grays Harbor College Revised Constitution Approval

Chair Dr. Paula Akerlund entertained a motion to approve the Associated Students of Grays Harbor College Revised Constitution approval. Motion to approve the Associated Students of Grays Harbor College Revised Constitution made by Aliza Esty, Astrid Aveledo and Dr. Harry Carthum seconded the motion. Motion carried.

6. SSIB Building Name Approval

Chair Dr. Paula Akerlund entertained a motion to approve the SSIB Building name to tulalW Student Center. Motion made by Astrid Aveledo, Aliza Esty seconded the motion. Motion carried. Chair Dr. Paula Akerlund thanked the naming committee and the Quinault Indian Nation for the help provided in naming the building.

Standing Reports

1. Student Government (Sarah Dalrymple)

Student government held several successful events:

- Three student leaders and three professional staff completed extensive CPR and First Aid training provided by the Aberdeen Fire Department.
- A group went for a great hike at Lake Sylvia.
- Showed the movie Hidden Figures for Gym Movie Night.
- ASGHC had a student artist come in to paint a couple of window murals.
- Student Life hosted a reception for the wrestling national champions in the new building.
- Taking about students to College Night at the Mariners on April 12.

2. Classified Staff Report (Jared Stratton)

The Staff Development and Training Committee hosted the classified staff potluck on March 27. The Classified Quarterly Staff Award winner for the Winter Quarter of 2024 is Terry Thompson.

3. Represented Exempt Staff Report (Chris Macht)

No report.

4. Faculty report (Tom Kuester)

No report.

5. Administrative Services Report (Kwabena Boakye)

Administrative Services reviewed and discussed questions on the budget development for FY2024-25. Discussion around enrollments and running start students. Updates included the Third Quarterly Budget Report will be presented in May. The third quarter covers July 1, 2023 to March 31, 2024.

6. Human Resources Report (Colleen Meyers)

Human Resources update on new hires since the last board meeting:

- Javier Gallegos, Maintenance Mechanic 3
- Daniel Nogales, Chemistry Faculty

- Karyn Olson, Resource Navigator for Workforce Funding & Support Programs
- Nancy Estergard, Tutoring Center Coordinator
- Stephanie Thornton, TRIO Student Support Specialist

Ongoing open searches include Associate Director of Financial Aid, Dean of Workforce Funding, ELA/Bridge Faculty, Athletic Support Specialist, Student Success Navigator, Assistant Dean of Student Aid and Scholarships.

7. Instruction Report (Dr. Evi Buell)

Follow-up from March board meeting CDL program had six students in the current cohort, this is the second cohort for the winter quarter. There will be an additional cohort in spring.

Industries or companies that are hiring GHC CDL Students:

- Bayview Redimix
- LeMay
- Various local trucking companies with chip trucks (chip/wood by-products)
- Logging companies (log trucks)
- City of Aberdeen
- City of Ocean Shores
- Dept. of Transportation
- Tank truck companies

Additional updates on the draft of a new curriculum committee handbook. Feedback is being collected and a conversation amongst the division chairs is on the agenda for the April 8 division chairs meeting. Updates on the Westport Conversational English courses.

8. Student Services Report (Laurie Franklin)

The Bookstore, Student Life, Diversity and Equity Center, Student Services Center (formerly known as the Welcome Center), Financial Aid, and Workforce Funding all moved into the Student Service Instructional Building. The Advising and Counseling, Testing, and Accessibility Office will move into their new spaces in April. Discussion and updates on enrollment. Other updates included updates on the Free and Reduced meal pilot.

9. President's Report (Dr. Carli Schiffner)

Accreditation Report (Kristy Anderson)

Review and presentation of the three recommendations outlined in the Ad Hoc Report.

- Recommendation 3 - The Commission recommends that Grays Harbor College integrate the multiple planning processes to facilitate prioritization of resource allocation and the use of institutional capacity.
- Recommendation 4 - The Commission recommends that Grays Harbor College fully implement student learning outcomes assessment across all degrees and programs, including the general education program, and use the assessment results to inform planning and improvement.
- Recommendation 5 - The Commission recommends that Grays Harbor College engage in systematic, participatory, self-reflective assessment of its accomplishments, and documents and evaluates its planning processes to ensure institutional effectiveness.

On April 22, 2024, a team of three peer evaluators will visit Grays Harbor College on behalf of The Northwest Commission on Colleges and Universities (NWCCU). Chair Dr. Paula Akerlund and Dr. Harry Carthum thanked Kristy Anderson for the work on the report and preparing for the visit.

Student Services and Instructional Building Update (Floyd Plemmons and Keith Penner)

Update on the Student Services and Instructional Building is near completion and most of the Student Services team is moved in. Working on final punch-list. Discussion on food service and permits.

10. Board Report

a. Foundation Meeting Report (Astrid Aveledo)

The Foundation is meeting today after the Trustee meeting. Update on scholarship requirements, students need to have a 2.0 GPA.

b. Board Art Committee Update (Astrid Aveledo)

Finalizing tribal art contracts. Met with artists to finalize locations.

c. Items of Interest (Chair Dr. Paula Akerlund)

No items of interests.

VIII. Non-Public Session

Non-Public Session covered by the Open Public Meetings ACT per RCW 42.30.140
No non-public session.

X. Action Items as a Result of the Non-Public Session

None

XI. Executive Session

Under RCW 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

Closed executive session.

XII. Action Items as a Result of the Executive Session

No action items as a result of the executive session.

XIII. Good of the Order

The Derina Harvey band will be at the Columbia Theatre in Longview on April 19, 2024. Tickets are available on online.

XIV. Adjournment/next meeting

There being no further business, Chair Dr. Paula Akerlund adjourned the meeting at 12:30 p.m. The Board of Trustees will hold its next meeting on May 9, 2024 at the Grays Harbor College at the Columbia Education Center in Ilwaco and online over zoom.

Dr. Carli Schiffner, Secretary

Dr. Paula Akerlund, Chair