



Grays Harbor College provides meaningful and engaging learning opportunities and support services to enhance the knowledge, skills, and abilities of our students and support the cultural and economic needs of our community.

Grays Harbor College Board of Trustees Regular Meeting

May 9, 2024

Board Meeting 11:00 a.m.

Members Present: Aliza Esty, Astrid Aveledo, Dr. Paula Akerlund, Dr. Harry Carthum, Jim Sayce

Members Absent: None

Others Present: Ashley Bowie Gallegos, Brittany Ferry, Bruce Bailey, Cheyenna Carroll, Derek Edens, Dr. Carli Schiffner, Dr. Evi Buell, Floyd Plemmons, Janet Parker, Jared Stratton, Jeremy Winn, Jonni Dawson, Julie Randall, Justin Kjolseth, Keith Penner, Kristy Anderson, Kwabena Boakye, Lizbeth Sánchez, Mario Rodriguez, Matt Holder, Paige Pierog, Penny James, Sarah Dalrymple, Shannon Bell, Sydni Yager

A study session on the 3rd quarter budget report was provided at 10:00 a.m.

I. Call to Order/Roll Call

Chair Dr. Paula Akerlund called the meeting to order at 11:00 a.m. Roll call was made; no members were absent.

II. Pledge of Allegiance

Chair Dr. Paula Akerlund led attendees in the Pledge of Allegiance.

III. Land Acknowledgment

Jim Sayce read the Land Acknowledgment. Chair Dr. Paula Akerlund thanked Jim Sayce for reading the land acknowledgement.

IV. Agenda Adoption

Chair Dr. Paula Akerlund called for an adoption of the agenda, motion was made by Jim Sayce to approve the agenda, Dr. Harry Carthum seconded the motion. Motion carried.

V. Public Comments

The following community members provided public comments:

Shan Wright of the Golden Sands fully supports the need for a CNA program at the Columbia Education Center in Ilwaco.

Theron Dixon fully supports the need for a CNA program at the Columbia Education Center in Ilwaco.

Rachel Cassidy of Ocean Beach Hospital fully supports the need for a CNA program at the Columbia Education Center in Ilwaco.

Claire Bruncke of the Dylan Jude Harrell Community Center supports having nursing classes, child-care opportunities, and allowing non-profits to use areas at the Columbia Education Center in Ilwaco.

Joala Langley of Ocean Beach Hospital fully supports the need for a CNA program at the Columbia Education Center in Ilwaco.

Ashley Bittner of Ocean Beach Hospital fully supports the need for a CNA program at the Columbia Education Center in Ilwaco.

Helen Cassidy an Ilwaco High School student fully supports the need for a CNA program at the Columbia Education Center in Ilwaco.

Larry Cohen of Ocean Beach Hospital fully supports the need for a CNA program at the Columbia Education Center in Ilwaco.

Maggie Gray fully supports the need for Running Start students to have space at the Columbia Education Center in Ilwaco, as well as offering continuing education courses.

Madeline Matson of Ocean Beach Hospital fully supports the need for a CNA program at the Columbia Education Center in Ilwaco.

Shelly Hedges of the local arts community fully supports having a clay studio, other art spaces, and afterschool programs at the Columbia Education Center in Ilwaco.

Lulu LaFever fully supports the need to have a CNA program, sign language classes, and continuing education courses at the Columbia Education Center in Ilwaco.

VI. Celebration

Ashley Bowie Gallegos celebrated Emily Fry, Top 3 All-Washington Academic Team. Emily ranked second on Washington State's All-Academic Team, an honor that recognizes students who demonstrate a commitment to academic success and community service. Congratulations to Emily Fry and her achievements!

Dr. Carli Schiffner celebrated Bruce Bailey and Mario Rodriguez work at the Columbia Education Center, thank you for your service.

VII. Action Items & Standing Reports

Action

1. Approval of April 11, 2024 Minutes

Chair Dr. Paula Akerlund entertained a motion to approve the April 11, 2024 minutes as submitted. Motion was made by Jim Sayce to approve the agenda, Dr. Harry Carthum seconded

the motion. Motion carried. A motion to ratify the adoption of the minutes was made by Dr. Harry Carthum and seconded by Astrid Aveledo. Motion carried.

2. Resolution for Adoption of Grays Harbor County Multi-Jurisdiction Hazard Mitigation Plan

Chair Dr. Paula Akerlund entertained a motion to approve the Resolution for Adoption of Grays Harbor County Multi-Jurisdiction Hazard Mitigation Plan. Motion to approve the Resolution for Adoption of Grays Harbor County Multi-Jurisdiction Hazard Mitigation Plan as submitted made by Dr. Harry Carthum, Jim Sayce seconded the motion. Motion carried.

3. Contingency Funded Intramural Sports Position Approval

No action needed at this time, this item will be combined with the June Associated Students request.

Standing Reports

1. Student Government (Sarah Dalrymple)

Student government has been very busy participating in listening sessions. Finalizing the budget to be approved at the June board meeting. Have exciting events coming up with cap decorating and preparing for Mayhem

2. Classified Staff Report (Jared Stratton)

Preparing for classified staff breakaway day. This year staff will be visiting the Oregon Museum of Science and Industry on July 24. The STTACC summer conference will be hosted at Spokane Community College on August 7-8, 2024.

3. Represented Exempt Staff Report (Chris Macht)

No report.

4. Faculty report (Tom Kuester)

No report.

5. Administrative Services Report (Kwabena Boakye)

Administrative Services reviewed and discussed SBCTC fiscal measures. Reviewed how the college is performing. Discussion on the state auditor's audit, the entrance meeting was completed on April 23. Discussed the need for an RFQ for the Bishop Trust Investment agreement.

6. Human Resources Report (Julie Randall for Colleen Meyers)

Human Resources update on new hire since the last board meeting:

- Mat Carlisle, Half-time Exempt contract to work on duties for Basic Food Education & Training Program and Opportunity Grant (BFET/OPG)

Ongoing open searches include Associate Director of Financial Aid, Dean of Workforce Education, ELA/Bridge Faculty, Athletic Support Specialist, Student Success Navigator, Assistant Dean of Student Aid and Scholarships, Library & Archives Paraprofessional 3 and Student Life Intramural Sports Specialist.

7. Instruction Report (Dr. Evi Buell)

The Instruction report included updates from the Instructional Council, which has approved curriculum changes in Chemistry, Natural Resources, Accounting, and Industrial Technology to meet the annual catalog deadline. These minor changes will be implemented starting Summer Quarter.

Additional updates included the Perkins grant has been submitted. A final copy of the curriculum committee handbook has been approved and submitted by Dr. Jess Clark.

8. Student Services Report (Ashley Bowie Gallegos for Laurie Franklin)

The entire Student Services team has successfully moved into the Student Services Instructional Building. Discussion and updates on enrollment. Other updates included updates on financial aid. TRIO Upward Bound students shared their experiences from the recent Disney Imagination Campus STEM Workshop held on May 5. This engaging and interactive course allowed students to work in groups while learning how Disney Imagineers dream, design, and utilize technology to enhance the guest experience through storytelling. After the STEM workshop, the students visited the Griffith Observatory and Chapman University.

9. President's Report (Dr. Carli Schiffner)

On April 22, 2024, a team of three peer evaluators from The Northwest Commission on Colleges and Universities (NWCCU) will visit Grays Harbor College. Thank you to everyone who assisted with preparations for this visit. We expect to receive the final report in mid-June.

Other updates, the CHEF grant has facilitated the hiring of Candi Bachtell to support the culinary program. Additionally, the Direct Admissions Initiative has been successfully launched.

Student Services and Instructional Building Update (Floyd Plemmons and Keith Penner)

Update on the Student Services and Instructional Building is near completion and all of the Student Services team is moved in. Working on final punch-list. Discussion on food service pricing. The coffee shop opened today.

10. Board Report

a. Foundation Meeting Report (Astrid Aveledo)

The Foundation report, had to miss the last couple of meetings, so there's nothing new to report at this time. Moving the board meetings to Tuesday will allow participation in future meetings.

b. Board Art Committee Update (Astrid Aveledo)

Nothing new to report, finalizing tribal art contracts.

c. Items of Interest (Chair Dr. Paula Akerlund)

Jim Sayce shared that South Bend Boat is now open for business and serves up to 90 vessels a year. Astrid Aveledo highlighted the continued need to engage with our Latin community and deepen our connections. Chair Dr. Paula Akerlund shared her recent trip to Yakima for the ACT conference and was pleased to report that there are more women in presidential roles than ever before.

VIII. Non-Public Session

Non-Public Session covered by the Open Public Meetings ACT per RCW 42.30.140
No non-public session.

X. Action Items as a Result of the Non-Public Session

None

XI. Executive Session

Under RCW 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

Closed executive session.

XII. Action Items as a Result of the Executive Session

No action items as a result of the executive session.

XIII. Good of the Order

Chair Dr. Paula Akerlund asked if there was anything good of the order.

Jim Sayce shared an update about the new culinary arts space at the Tokeland Marina.

Kristy Anderson encouraged everyone to check out social media for the direct admission letters and to tag others. Dr. Carli Schiffner announced that the college will be hosting a legislative visit with the House Postsecondary Education & Workforce Committee on May 22.

XIV. Adjournment/next meeting

There being no further business, Chair Dr. Paula Akerlund adjourned the meeting at 2:39 p.m. The Board of Trustees will hold its next meeting on June 11, 2024 at the Grays Harbor College in Aberdeen and online over zoom.

Dr. Carli Schiffner, Secretary

Dr. Paula Akerlund, Chair